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# STUDENT PLANNING

**BW'S NEW COURSE PLANNING & REGISTRATION TOOL**



## 4 SIMPLE STEPS TO SUCCESS

### How to use the Student Planning Tool

- 1) **Review** My Progress
- 2) **Plan** courses from My Progress and place them on your Timeline
- 3) **Select** sections when the schedule is available
- 4) **Register** when priority registration opens (at your registration time)



**BW**  
BALDWIN  
WALLACE  
UNIVERSITY

**NEW**

## STUDENT PLANNING TOOL

Your Steps  
to  
Success!

### REVIEW

REVIEW "My Progress" for requirements you've completed, and identify courses you still need to take.

### PLAN

PLAN the next two semesters by choosing courses from "My Progress" and placing them on your timeline.

### SELECT

SELECT a preferred section for each course (when available), and meet with your advisor to review and release.

### REGISTER

REGISTER for your classes at your assigned registration time!

# START HERE...



BALDWIN WALLACE UNIVERSITY

test1

Sign out

Help



Hello, TEST Welcome to My Records TEST!

Choose a category to get started.



## Student Finance

Here you can view your latest statement and make a payment online.



## Financial Aid

Here you can access financial aid data, forms, etc.



## Student Planning

Here you can search for courses, plan your terms, **add courses** & register your course sections.



## Grades

Here you can view your grades by term.

**Click on "Student Planning"**



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### Steps to Getting Started

There are many options to help you plan your courses and earn your degree. Here are 2 steps to get you started:

Search for courses...

**1**




**View Your Progress**

Start by going to My Progress to see your academic progress in your degree and search for courses.

**Go to My Progress**

**2**



**Plan your Degree & Register for Classes**

Next, take a look at your plan to see what you've accomplished and register your remaining classes toward your degree.

**Go to Plan & Schedule**

Programs	Cumulative GPA	Progress
Business Administration, B.A.	3.156 (2.000 required)	<div style="width: 80%; background-color: #c8e6c9;"></div>

### Spring Semester 2018 Schedule

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
8am							
9am		✓ REL-121-501		✓ REL-121-501		✓ REL-121-501	
10am		✓ BUS-365-502		✓ BUS-365-502		✓ BUS-365-502	
11am		✓ HIS-1011-502		✓ HIS-1011-502		✓ HIS-1011-502	
12pm							



# REVIEW “MY PROGRESS”

AKA: Degree Audit or EVAL

My Progress

Search for courses...

Business Administration, B.A. (1 of 1 programs) View a New Program Load Sample Course Plan

At a Glance

Cumulative GPA: 3.156 (2.000 required)
Institution GPA: 3.156 (2.000 required)
Degree: Bachelor of Arts
Majors: Business Administration
Departments: Business Administration Undergraduate
Catalog: 2015

Description
Program Notes
Show Program Notes

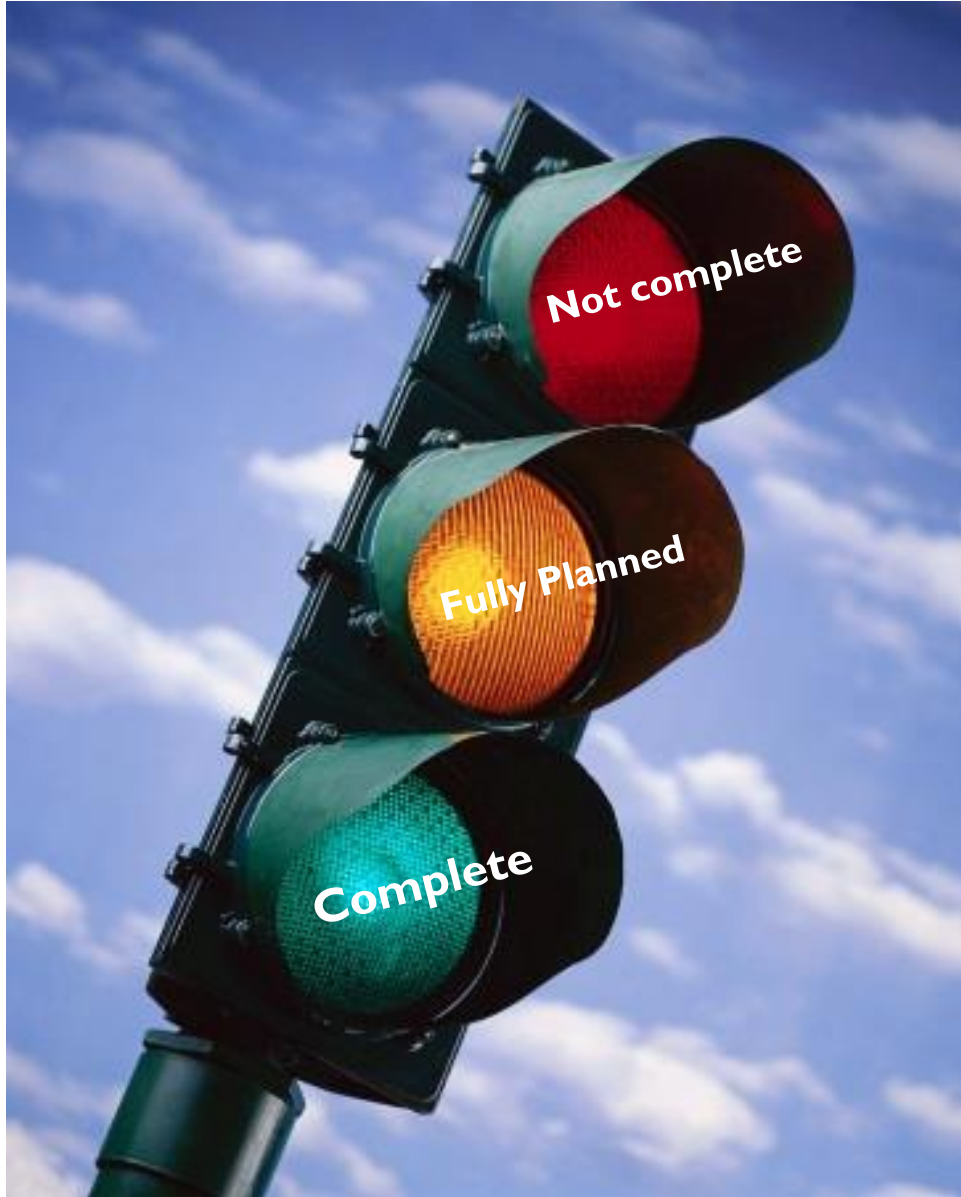
Program Completion must be verified by the Registrar. CUSTOM BWU TEXT!



Requirements

2015 UNIVERSITY CORE CURRICULUM REQUIREMENTS
Complete all of the following items. 5 of 11 Completed. Hide Details

A. FYE
First Year Experience is required of all entering students or of transfer students bringing in less than 15 credits. Transfer students bringing in more than 15 credits will be exempt from this requirement. New freshmen bringing more than 15 College Credit Plus credits are required to complete the FYE-100 course.
Complete 1 of the following 2 items. 1 of 1 Completed. Show Details



## 2015 UNIVERSITY CORE CURRICULUM REQUIREMENTS

Complete all of the following items. **5 of 11 Completed.** [Hide Details](#)

### A. FYE

First Year Experience is required of all entering students or of transfer students bringing in less than 15 credits. Transfer students bringing in more than 15 credits will be exempt from this requirement. New freshmen bringing more than 15 College Credit Plus credits are required to complete the FYE-100 course.

Complete 1 of the following 2 items. **✔ 1 of 1 Completed.** [Show Details](#)

### B. MATHEMATICS

Take MTH-135 or higher depending on major and minor. Students should complete their math core requirement during their first two semester at BW if they meet the prerequisite upon entry, or within their first three semesters if the prerequisite must be completed first.

Students majoring in Mild/Moderate Educational Needs take MTH-111 & 112 for core. Students majoring in Early Childhood Education take MTH-111 & 113 for core. Mild/Moderate and Early Childhood majors must complete MTH courses with a grade of C- or better. Middle Childhood majors take MTH-135 or higher (except those with a Math Concentration or the optional 4-6 Generalist Endorsement. They take MTH-111 & 112. Middle Childhood majors only adding the add-on Mild/Moderate license require MTH 135 or higher.)

Complete 1 of the following 3 items. **✔ 1 of 1 Completed.** [Show Details](#)

### C. COMPOSITION

All students are required to take ENG-131 and some students are required to take its prerequisite, ENG-111. Placement within these two courses is determined by test scores. Composition requirements should be completed within the first 3 semesters at BW.

Complete all of the following items. **✔ 1 of 1 Completed.** [Show Details](#)

### D. HUMANITIES

Complete the following Humanities disciplines: FINE ARTS= Take 4 credits from select approved art, dance, literature, music, theatre or broadcasting courses. CULTURAL HERITAGE= Take 6 credits at the 100 or 200 levels from the following subjects: History, Religion or Philosophy. Minimum 2 subjects.

Complete all of the following items. **1 of 2 Completed.** **✔ Fully Planned** [Hide Details](#)

1. FINE ARTS **✔ 4 of 4 Credits Completed.** **✔** [Show Details](#)

2. CULTURAL HERITAGE **✔ Fully Planned** **3 of 6 Credits Completed.** [Hide Details](#)

Status	Course	<input type="text" value="Search"/>	Grade	Term	Credits
<b>✔ Completed</b>	<a href="#">HIS-122I</a>	History of Europe II	B-	2015FA	3
<b>✔ In-Progress</b>	<a href="#">REL-121</a>	Spiritual Disciplines		2018SP	3





# 2

**PLAN COURSES & PLACE THEM ON YOUR TIMELINE**



## K. INTERNATIONAL

Complete 1 of the following 4 International areas: FOREIGN LANGUAGE= Take 1 year of 1 Foreign Language. Exclude FLL courses. STUDY ABROAD= Perform an approved abroad experience. INTERNATIONAL COURSES= Students may take 3 approved International core-designated (I) courses with no more than two courses from the same department.

Foreign students living abroad that attended a non-U.S. elementary or secondary school, for at least one year, fulfill the International requirement. Please visit Registration & Records to waive requirement.

See the University Catalog for additional details.

Complete 1 of the following 3 items. **0 of 1 Completed.** [Hide Details](#)

1. FOREIGN LANGUAGE **0 of 2 Courses Completed.** [Show Details](#)

2. STUDY ABROAD **0 of 1 Courses Completed.** [Hide Details](#)

Status	Course	<input type="text" value="Search"/>	Grade	Term	Credits
Not Started					

3. INTERNATIONAL STUDIES COURSES **1 of 3 Courses Completed. Minimum Subjects Not Met** [Hide Details](#)

Status	Course	<input type="text" value="Search"/>	Grade	Term	Credits
Completed	<a href="#">HIS-122I</a> History of Europe II		B-	2015FA	3
In-Progress	<a href="#">HIS-101I</a> World Civ: Ancient & Medieval			2018SP	3
Not Started	<a href="#">ART-102IF</a> Art Appreciation				
Not Started	<a href="#">ART-102I</a> Art Appreciation				
Not Started	<a href="#">ART-199IF</a> Paris Thru Ages: Capital				

ART-102I Art

Explore the ma  
made. Our exp

Requisites:

Locations:

Offered:

View A

< < 1 >

### Course Details

**ART-102I: Art Appreciation**  
Explore the masterpieces of Western art from mysterious prehistoric cave paintings to mystifying modern art. Appreciate and understand them by unlocking their meaning and function and by investigating the context in which the art was made. Our explorations will include such awe-inspiring monuments as Stonehenge, the Colosseum, and the Sistine Chapel, as well as vibrant Impressionist paintings and the perplexing works of Picasso and Dali.

**Credits** 3

**Locations Offered** Berea Campus, BWU Corporate College East

**Requisites** None

**Term**

This course is typically offered: Fall-Spring

Close Add Course to Plan

Add Course to Plan

by unlocking their meaning and function and by investigating the context in which the art was  
ressionist paintings and the perplexing works of Picasso and Dali.

**SELECT A TERM AND  
ADD COURSE TO PLAN**

# Plan your Degree and Schedule your courses

Schedule

Timeline

Advising

Petitions & Waivers

## Spring Semester 2018



BUS-315-S16: Small Business Mgmt ✓  
Credits: 3

BUS-365-S02: Intro to Business Analytics ✓  
Credits: 3

BUS-409D-S01: Behavrl Theory Mgmt ✓  
Credits: 3

HIS-1011-S02: World Civ: Ancient & Medieval ✓  
Credits: 3

PHY-111-A16: Physics for Presidents ✓  
Credits: 3

REL-121-S01: Spiritual Disciplines ✓  
Credits: 3

18 Enrolled Credits

## Summer Semester 2018



## Fall Semester 2018



ART-102E: Art Appreciation ✕  
Credits: 3

3 Planned Credits

## Spring Semester 2019



# Plan your Degree and Schedule your courses

Schedule

Timeline   Advising   Petitions & Waivers

< > Fall Semester 2018 - +

Remove Planned Courses

Filter Sections > Save to iCal Print

Planned: 10 Credits   Enrolled: 0 Credits   Waitlisted: 0 Credits

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
8am							
9am							
10am							
11am							
12pm							
1pm							
2pm							
3pm							
4pm							
5pm							
6pm							
7pm							
8pm							

- [ART-102: Art Appreciation](#) ×  
View other sections
- [BUS-451: Mgmt Strategy & Policy](#) ×  
View other sections
- [ENG-309SX: Grant Writing](#) ×  
⚠ Course is not typically offered this term.  
View other sections



**SELECT SECTIONS WHEN SCHEDULE IS AVAILABLE**



Register Now

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
8am							
9am		✓ BEL-121-S01		✓ BEL-121-S01		✓ BEL-121-S01	
10am		✓ BUS-365-S02		✓ BUS-365-S02		✓ BUS-365-S02	
11am		✓ HIS-1011-S02		✓ HIS-1011-S02		✓ HIS-1011-S02	
12pm							
1pm			✓ BUS-4090-S01		✓ BUS-4090-S01		
2pm							
3pm							
4pm							
5pm							
6pm		✓ BUS-315-S16					
7pm							
8pm							

Sections with no meeting time

- ✓ PHY-111 Physics for Presidents Section A16 Faculty: Stansfield, S

**BUS-315-S16: Small Business Mgmt**

✓ Registered

Credits: 3  
Grading: Graded  
Instructor: Brizz, T  
1/8/2018 to 5/4/2018

**Meeting Information**

! This section is full

Drop

View other sections

1 of 1

BUS-315-SE1: Small Business Mgmt  
Seats Available: 2  
Instructor: Brizz, T  
Time: M 6:15 PM - 8:45 PM  
Dates: 1/8/2018 - 5/4/2018  
Location: Berea Campus Kamm Hall 201 (Lecture)

**BUS-365-S02: Intro to Business Analytics**

✓ Registered

Credits: 3



**REGISTER WHEN PRIORITY REGISTRATION OPENS**

# WHAT IF I NEED HELP???

- Contact your academic advisor
  - Email or call
  - Stop in during their office hours
- Visit the Office of Academic Advising
  - Bonds 102
  - Schedule an appointment with a professional advisor call: (440) 826-2188
- Call the Help Desk
  - Technical questions call: (440) 826-7000

